

Executive Committee



Randall Furrow, Planning Council Chair

Thursday, December 1, 2011

5:00 pm to 6:30 pm

Public Health

4041 North Central Avenue, Phoenix

14th Floor, Training Room

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Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Juan Carlos Perez	AT	Keith Thompson	ALT	Mary Rose Wilcox <i>alt: Mark Kezios</i>
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AT	MiAsia Pasha	AT	Randall Furrow	AT	Ron Hill
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Administrative Agent Staff

Rose Conner	Jen Hawkins
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Guests

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health. All of the documents distributed during this meeting may be requested from Planning Council Support.

MEETING MINUTES *continued*

Determination of quorum

Randall Furrow determined that quorum was established with four of seven members present at 5:01 pm.

Review of the minutes and action items from the prior committee meeting

The committee silently reviewed the summary minutes from the September 9, 2011 meeting. No corrections were voiced.

Administrative Agent update

Rose Conner discussed:

- At the current spending patterns, the Part A program will be 12% under budget
- One provider has begun offering Direct Dental Services; the second will begin services in January 2012
- Early Intervention contracts have been approved. Patient navigators are being recruited for the refugee clinic
- Primary medical providers are seeing an increase in clients (14 new clients in November, 37 in October)
- As of November 1st, PCIP enrollment is 256 clients. There will be about 300 Ryan White clients enrolled in PCIP by the end of the year
- Mental Health and Substance Abuse Services are being underutilized
- Nutritional Services is realizing a decrease in services due to the coverage of some of these services by AHCCCS
- MAI-funded services are projected to be 35% under budget.
- The Direct Dental provider currently offering services reports that the average cost per care plan is generally \$1700 per client - \$200 more than the Council's established service cap. The provider has requested that the service cap be increased to allow clients to complete their care plans without having to wait until the new grant year. This information will be shared at the Allocations/Community Health Planning & Strategies Committee
- The Obama administration announced changes to HIV funding both locally and internationally. An article detailing these changes was provided to meeting participants
- Ryan White Part C has not received a notice of grant award. The current grant ends on December 31st
- Joshua Tree Feeding Program will stop providing Part A Food Box/Home-delivered meals services as of December 2nd. Part A clients have been transitioned to AGAPE Network and will continue to receive services.

MEETING MINUTES *continued*

Q: How is the Jail Testing program funded and implemented?

A: Prevention funding would pay for the testing, and Ryan White would provide the linkage to care coordination/non-medical case management.

Q: What would happen if the Part A program did not fully spend the grant funding?

A: The EMA must spend 95% of Part A formula funding, otherwise a penalty is incurred. Unspent carryover funding is returned with no penalty.

Rose provided clarification regarding Part A program requirements. Additionally, Rose detailed how providers were transitioning Joshua Tree clients to other food box providers.

Council Chair Update

Randall Furrow discussed he was humbled and honored to become Chair of the Council. Additionally, in honor of World AIDS Day, Randall asked for a moment of silence.

Approval of Standards Committee Chair nominee

Randall Furrow discussed that Claire Sinay had resigned from the Council. Randall proposed that Eric Moore be appointed Chair of the Standards Committee, in her place. Randall provided an overview of Eric's qualifications.

MOTION: Randall Furrow nominated Eric Moore for appointment as Chair of the Standards Committee. Keith Thompson seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Discussion of 2012 Executive Committee Elections

Randall Furrow provided an overview of the elections process. Randall gauged the current Executive Committee member's interest in returning as officers.

MEETING MINUTES *continued*

Planning for ½-day year-end Council meeting

Randall Furrow discussed that there are changes anticipated in local and federal funding for HIV services, as well as changes in local providers and the services they offer. He related the importance of the Council holding a ½ day strategic planning meeting to address existing and potential issues. The committee discussed potential topics, and reached a consensus to hold the meeting on Friday, April 20th.

Committee Reports

Allocations: No report was provided.

Community Health Planning & Strategies Committee: No report was provided.

Education & Empowerment: Ron Hill discussed the committee is planning events and developing additional educational programming.

Membership: No report was provided.

Rules: Keith Thompson discussed he would like the committee to meet in February to review the Bylaws and make revisions based on the current structure of the Council.

Standards: The committee will review Non-Medical Case Management Standards of Care

Determination of agenda items for the next Planning Council meeting

Planning Council Agenda Items (in addition to the recurring agenda items)

Membership renewals/appointments

U of A student presentation

Direct Dental revisions

Rapid Reallocations Authority

Review of Executive Committee positions/qualifications

MEETING MINUTES *continued*

Action Items to be completed by the next meeting:

Task	Assigned To

Current events summaries

MiAsia Pasha discussed a jacket/glove/toiletry drive for a local women's shelter.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 5:55 pm.